



Epping Forest & Commons Committee

Date: MONDAY, 14 MAY 2012

Time: 11.30 am

Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members: George Abrahams
Deputy John Barker
Deputy Stella Currie
Alderman John Garbutt
Deputy Stanley Ginsburg
Alderman Gordon Haines
Gregory Lawrence
Deputy Catherine McGuinness
Barbara Newman
Virginia Rounding
Dr Peter Hardwick (Ex-Officio Member)
Alderman Robert Hall (Ex-Officio Member)

For consideration of Business Relating to Epping Forest Only

Verderer Peter Adams
Verderer Michael Chapman
Verderer Richard Morris
Verderer Dr. Joanna Thomas

Enquiries: Edward Foale
tel. no.: 020 7332 1426
0207 332 1426

Lunch will be served in the Guildhall Club at 1pm

Chris Duffield
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **DECLARATIONS BY MEMBERS OF ANY PERSONAL AND PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA**
3. **ORDERS OF THE COURT OF COMMON COUNCIL**
Orders of the Court of Common Council, 19 April 2012 (copy attached):
 - (i) appointing the Committee;
 - (ii) approving the Committee's Terms of Reference

For Information
(Pages 1 - 2)

4. **ELECTION OF CHAIRMAN**
To elect a Chairman pursuant to Standing Order 29.

5. **ELECTION OF DEPUTY CHAIRMAN**
To elect a Deputy Chairman pursuant to Standing Order 30.

6. **MINUTES**
To agree the public minutes and summary of the meeting held on 5 March 2012 (copy attached).

For Decision
(Pages 3 - 12)

7. **2012/13 COMMITTEE APPOINTMENTS**
Report of the Town Clerk (copy attached).

For Decision
(Pages 13 - 18)

8. **CITY CORPORATION RISK MANAGEMENT HANDBOOK**
Report of the Chamberlain (copy attached).

For Information
(Pages 19 - 22)

Epping Forest

9. **SUPERINTENDENT'S UPDATE**
The Superintendent of Epping Forest to be heard.

For Information

10. **ELECTION OF VERDERERS 2013**
Report of the Town Clerk (copy attached).

For Decision
(Pages 23 - 30)

- 11. EPPING FOREST CENTRE JOINT CONSULTATIVE COMMITTEE MINUTES**
To receive the public minutes of the meeting held on 20 April 2012 (copy attached).

For Information
(Pages 31 - 36)
- 12. EPPING FOREST ANNUAL WORK PROGRAMME FOR ACCESS & HABITATS 2012-13**
Report of the Superintendent of Epping Forest (copy attached).

For Decision
(Pages 37 - 58)
- 13. EPPING FOREST SPORT CHARGES 2012/13**
Report of the Superintendent of Epping Forest (copy attached).

For Decision
(Pages 59 - 68)
- 14. ENFORCEMENT OF EPPING FOREST BYELAWS: 31 SEPTEMBER 2011 TO 29 FEBRUARY 2012**
Report of the Superintendent of Epping Forest (copy attached).

For Information
(Pages 69 - 76)
- 15. UPDATE ON VOLUNTEERING IN EPPING FOREST 2011**
Report of the Superintendent of Epping Forest (copy attached).

For Information
(Pages 77 - 82)
- 16. EPPING FOREST VISITOR SERVICES ACTIVITY PROGRAMME 2012/13**
Report of the Superintendent of Epping Forest (copy attached).

For Information
(Pages 83 - 92)
- 17. EPPING FOREST - BRANCHING OUT PROJECT (HERITAGE LOTTERY FUND) - PROGRESS UPDATE REPORT - NUMBER 7**
Report of the Superintendent of Epping Forest (copy attached).

For Information
(Pages 93 - 104)
- 18. KNIGHTON WOOD - CONSIDERATION FOR FURTHER CONSERVATION DESIGNATION.**
Report of the Superintendent of Epping Forest (copy attached).

For Information
(Pages 105 - 116)

19. SUPERINTENDENT'S UPDATE

The Superintendent of Burnham Beeches & Stoke Common to be heard.

For Information

20. EXPANSION OF THE CONSERVATION GRAZING SCHEME AT BURNHAM BEECHES

Report of the Superintendent of Burnham Beeches & Stoke Common (copy attached).

For Decision
(Pages 117 - 132)

21. VISITOR NUMBERS AT BURNHAM BEECHES

Report of the Superintendent of Burnham Beeches & Stoke Common (copy attached).

For Information
(Pages 133 - 138)

City Commons

22. SUPERINTENDENT'S UPDATE

The Superintendent of City Commons to be heard.

23. CITY COMMONS CONSULTATIVE COMMITTEE MINUTES

To receive the minutes of the City Commons Consultative Committee meeting held on 29 February 2012 (copy attached).

For Information
(Pages 139 - 146)

24. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

25. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

26. EXCLUSION OF THE PUBLIC

MOTION: That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act as follows:-

<u>Item No.</u>	<u>Paragraphs in Schedule 12A</u>
27	1,3 & 5
28-29	3
30-31	-

Part 2 - Non-Public Agenda

27. NON-PUBLIC MINUTES

To agree the non-public minutes of the meeting held on 5 March 2012 (copy attached).

For Decision

(Pages 147 - 150)

28. WARLIES PARK - UPSHIRE MILLENNIUM FIELD

Report of the Superintendent of Epping Forest (copy attached).

For Information
(Pages 151 - 156)

29. CONTINUATION OF EPPING FOREST SHUTTLE BUS SERVICE

Report of the Superintendent of Epping Forest (copy attached).

For Decision
(Pages 157 - 166)

30. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

31. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT